

**Collaborative For Children**

Financial Statements  
and Independent Auditors' Report  
for the years ended December 31, 2015 and 2014

# Collaborative For Children

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## Independent Auditors' Report

To the Board of Directors of  
Collaborative For Children:

### Report on the Financial Statements

We have audited the accompanying financial statements of Collaborative For Children, which comprise the statements of financial position as of December 31, 2015 and 2014 and the related statements of activities, of functional expenses, and of cash flows for the years then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform our audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Collaborative For Children as of December 31, 2015 and 2014 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 9, 2016 on our consideration of Collaborative For Children's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Collaborative For Children's internal control over financial reporting and compliance.

*Blazek & Vetterling*

June 9, 2016

## Collaborative For Children

Statements of Financial Position as of December 31, 2015 and 2014

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	<u>2015</u>	<u>2014</u>
ASSETS		
Cash and cash equivalents ( <i>Note 2</i> )	\$ 769,637	\$ 705,116
Receivables:		
Government agencies	383,855	253,447
United Way service contracts	21,280	54,698
Other	122,046	53,366
Pledges receivable ( <i>Note 3</i> )	66,000	563,000
Certificate of deposit ( <i>Note 6</i> )	207,440	207,420
Prepaid expenses and other assets	38,469	37,963
Property, net ( <i>Note 4</i> )	97,538	65,145
Interest in assets of Greater Houston Community Foundation ( <i>Note 5</i> )	<u>249,582</u>	<u>252,138</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 1,955,847</u></b>	<b><u>\$ 2,192,293</u></b>
LIABILITIES AND NET ASSETS		
Liabilities:		
Accounts payable	\$ 337,473	\$ 168,577
Accrued payroll expenses	176,815	95,694
Note payable ( <i>Note 6</i> )	257,041	19,475
Deferred facility rent ( <i>Note 11</i> )	<u>116,603</u>	<u>106,924</u>
Total liabilities	<u>887,932</u>	<u>390,670</u>
Net assets:		
Unrestricted	340,006	592,982
Temporarily restricted ( <i>Note 7</i> )	477,909	958,641
Permanently restricted ( <i>Note 8</i> )	<u>250,000</u>	<u>250,000</u>
Total net assets	<u>1,067,915</u>	<u>1,801,623</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$ 1,955,847</u></b>	<b><u>\$ 2,192,293</u></b>

*See accompanying notes to financial statements.*

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## Collaborative For Children

Statement of Activities for the year ended December 31, 2015

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	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>PERMANENTLY RESTRICTED</u>	<u>TOTAL</u>
REVENUE:				
Contributions	\$ 974,040	\$ 345,945		\$ 1,319,985
Government grants <i>(Note 9)</i>	4,479,697			4,479,697
United Way Service contracts	893,764			893,764
Program service fees	101,374			101,374
Other income	<u>17,361</u>	<u>(2,137)</u>		<u>15,224</u>
Total revenue	6,466,236	343,808		6,810,044
Net assets released from restrictions:				
Expenditures for program purposes	789,540	(789,540)		
Release of time restrictions	<u>35,000</u>	<u>(35,000)</u>		
Total	<u>7,290,776</u>	<u>(480,732)</u>		<u>6,810,044</u>
EXPENSES:				
Program services:				
Provider Engagement	4,533,021			4,533,021
Family Engagement	838,175			838,175
Community Engagement	<u>440,312</u>			<u>440,312</u>
Total program services	5,811,508			5,811,508
Management and general	1,278,202			1,278,202
Fundraising	<u>454,042</u>			<u>454,042</u>
Total expenses	<u>7,543,752</u>			<u>7,543,752</u>
CHANGES IN NET ASSETS	(252,976)	(480,732)		(733,708)
Net assets, beginning of year	<u>592,982</u>	<u>958,641</u>	<u>\$ 250,000</u>	<u>1,801,623</u>
Net assets, end of year	<u>\$ 340,006</u>	<u>\$ 477,909</u>	<u>\$ 250,000</u>	<u>\$ 1,067,915</u>

*See accompanying notes to financial statements.*

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## Collaborative For Children

Statement of Activities for the year ended December 31, 2014

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	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>PERMANENTLY RESTRICTED</u>	<u>TOTAL</u>
REVENUE:				
Contributions	\$ 596,332	\$ 1,257,500	\$ 250,000	\$ 2,103,832
Government grants <i>(Note 9)</i>	3,481,990			3,481,990
United Way Service contracts	1,031,497			1,031,497
Special events	338,545			338,545
Cost of direct donor benefits	(75,424)			(75,424)
Program service fees	113,032			113,032
Other income	<u>11,525</u>	<u>2,138</u>		<u>13,663</u>
Total revenue	5,497,497	1,259,638	250,000	7,007,135
Net assets released from restrictions:				
Expenditures for program purposes	637,691	(637,691)		
Release of time restrictions	<u>535,000</u>	<u>(535,000)</u>		
Total	<u>6,670,188</u>	<u>86,947</u>	<u>250,000</u>	<u>7,007,135</u>
EXPENSES:				
Program services:				
Provider Engagement	3,631,909			3,631,909
Family Engagement	722,104			722,104
Community Engagement	<u>478,893</u>			<u>478,893</u>
Total program services	4,832,906			4,832,906
Management and general	1,290,296			1,290,296
Fundraising	<u>388,690</u>			<u>388,690</u>
Total expenses	<u>6,511,892</u>			<u>6,511,892</u>
CHANGES IN NET ASSETS	158,296	86,947	250,000	495,243
Net assets, beginning of year	<u>434,686</u>	<u>871,694</u>		<u>1,306,380</u>
Net assets, end of year	<u>\$ 592,982</u>	<u>\$ 958,641</u>	<u>\$ 250,000</u>	<u>\$ 1,801,623</u>

*See accompanying notes to financial statements.*

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## Collaborative For Children

Statement of Functional Expenses for the year ended December 31, 2015

<u>EXPENSES</u>	<u>PROVIDER ENGAGEMENT</u>	<u>FAMILY ENGAGEMENT</u>	<u>COMMUNITY ENGAGEMENT</u>	<u>MANAGEMENT AND GENERAL</u>	<u>FUNDRAISING</u>	<u>TOTAL EXPENSES</u>
Salaries, related taxes and benefits	\$ 2,017,540	\$ 547,773	\$ 260,099	\$ 932,536	\$ 337,083	\$ 4,095,031
Equipment and incentive grants	1,473,922	100,775			16,703	1,591,400
Professional and contract services	280,231	41,547	109,308	189,250	13,001	633,337
College tuition, continuing education, and awards to caregivers	345,275	1,210			8,000	354,485
Occupancy	142,354	39,208	19,438	66,177	25,351	292,528
Computer technology	18,328	41,553	25,851	6,825	8,246	100,803
Travel	61,080	12,383	11,186	1,487	681	86,817
Conferences, meetings, and workshops	55,236	5,888	2,427	7,850	611	72,012
Office supplies	23,026	4,133	1,900	10,189	2,663	41,911
Staff development	22,972	6,057	1,358	7,262	40	37,689
Printing	15,571	14,910	836	2,988	683	34,988
Internet service fees	16,324	4,384	2,192	7,283	2,817	33,000
Depreciation	16,355	3,675	1,774	7,180	2,835	31,819
Insurance	8,860	2,737	1,355	6,325	1,758	21,035
Telephone	12,279	2,057	976	4,279	894	20,485
Equipment rental and maintenance	8,344	2,712	1,187	5,438	525	18,206
Postage and shipping	1,781	2,616	211	631	525	5,764
Interest	727	199	100	2,089	128	3,243
Other	12,816	4,358	114	20,413	31,498	69,199
Total	<u>\$ 4,533,021</u>	<u>\$ 838,175</u>	<u>\$ 440,312</u>	<u>\$ 1,278,202</u>	<u>\$ 454,042</u>	<u>\$ 7,543,752</u>

*See accompanying notes to financial statements.*

## Collaborative For Children

Statement of Functional Expenses for the year ended December 31, 2014

<u>EXPENSES</u>	<u>PROVIDER ENGAGEMENT</u>	<u>FAMILY ENGAGEMENT</u>	<u>COMMUNITY ENGAGEMENT</u>	<u>MANAGEMENT AND GENERAL</u>	<u>FUNDRAISING</u>	<u>TOTAL EXPENSES</u>
Salaries, related taxes and benefits	\$ 1,493,940	\$ 494,599	\$ 201,942	\$ 889,575	\$ 221,480	\$ 3,301,536
Equipment and incentive grants	935,807	58,088		217	30,551	1,024,663
Professional and contract services	462,319	7,378	127,036	220,051	30,240	847,024
College tuition, continuing education, and awards to caregivers	439,759	4,504		361	5,028	449,652
Occupancy	106,598	35,262	14,851	65,611	16,290	238,612
Computer technology	15,969	25,898	24,610	5,551	8,932	80,960
Travel	40,233	9,590	3,046	1,730	3,568	58,167
Conferences, meetings, and workshops	28,564	7,339	396	4,560	187	41,046
Office supplies	20,074	4,791	1,685	10,276	2,406	39,232
Staff development	24,429	4,614	310	17,876	2,144	49,373
Printing	15,775	49,574	962	16,438	3,706	86,455
Internet service fees	11,122	3,753	1,738	6,548	1,594	24,755
Depreciation	10,604	2,971	1,444	6,799	2,008	23,826
Insurance	9,472	3,188	1,345	3,631	1,477	19,113
Telephone	9,673	1,885	925	4,080	734	17,297
Equipment rental and maintenance	2,591	849	367	1,610	391	5,808
Postage and shipping	1,812	4,149	139	1,025	981	8,106
Interest	1,260	443	187	795	194	2,879
Contributions to the Public Awareness Campaign			97,087	426		97,513
Other	<u>1,908</u>	<u>3,229</u>	<u>823</u>	<u>33,136</u>	<u>56,779</u>	<u>95,875</u>
Total expenses	<u>\$ 3,631,909</u>	<u>\$ 722,104</u>	<u>\$ 478,893</u>	<u>\$ 1,290,296</u>	<u>\$ 388,690</u>	6,511,892
Cost of direct donor benefits						<u>75,424</u>
Total						<u>\$ 6,587,316</u>

*See accompanying notes to financial statements.*

## Collaborative For Children

Statements of Cash Flows for the years ended December 31, 2015 and 2014

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	<u>2015</u>	<u>2014</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Changes in net assets	\$ (733,708)	\$ 495,243
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Depreciation	31,819	23,826
Changes in operating assets and liabilities:		
Receivables	(165,670)	(103,591)
Pledges receivable	497,000	47,947
Prepaid expenses and other assets	(506)	1,474
Accounts payable	168,896	98,151
Accrued payroll expenses	81,121	(79,702)
Deferred facility rent	<u>9,679</u>	<u>(4,720)</u>
Net cash provided (used) by operating activities	<u>(111,369)</u>	<u>478,628</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchase of interest in assets of Greater Houston Community Foundation		(250,000)
Net change in interest in assets of Greater Houston Community Foundation	2,556	(2,138)
Purchases of property	(64,212)	(16,587)
Net change in certificate of deposit	<u>(20)</u>	<u>(28)</u>
Net cash used by investing activities	<u>(61,676)</u>	<u>(268,753)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Advances on note payable	250,000	
Payments on note payable	<u>(12,434)</u>	<u>(11,248)</u>
Net cash provided (used) by financing activities	<u>237,566</u>	<u>(11,248)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>64,521</b>	<b>198,627</b>
Cash and cash equivalents, beginning of year	<u>705,116</u>	<u>506,489</u>
Cash and cash equivalents, end of year	<u>\$ 769,637</u>	<u>\$ 705,116</u>
 <i>Supplemental disclosure of cash flow information:</i>		
Interest paid	\$3,243	\$2,879

*See accompanying notes to financial statements.*

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## Collaborative For Children

Notes to Financial Statements for the years ended December 31, 2015 and 2014

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### NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization – Collaborative For Children (CFC) has served the Houston community for more than 25 years. CFC works with parents, educators, and local leaders to make sure its region’s children have the learning opportunities they need to succeed – in school and throughout their lives. CFC works to fulfill its mission of improving the quality of early education in Greater Houston by focusing its programs and services on the following goal areas:

- **Provider Engagement** programs support and develop child care and early education professionals through one-on-one consulting, training and mentoring, scholarships for professional development conferences, and wage enhancement programs to reward teachers for obtaining higher educational credentials.
- **Family Engagement** programs provide families with information, resources and support to launch their children toward academic and life success by providing parent education classes, one-on-one parent coaching, and referrals for early education programs, after-school programs, as well as programs that have received training on meeting the needs of children with different abilities.
- **Community Engagement** programs participate in partnerships to promote healthy child development and strengthen laws and regulations impacting young children. Early childhood education is promoted as a high priority public policy issue in our region which needs the adequate support necessary to deliver quality programs for parents, children, and teachers.

Federal income tax status – CFC is exempt from federal income tax under §501(c)(3) of the Internal Revenue Code and is classified as a public charity under §509(a)(2).

Cash equivalents include highly liquid financial instruments with original maturities of three months or less.

Pledges receivable that are expected to be collected within one year are reported at net realizable value. Amounts expected to be collected in future years are discounted to the present value of their estimated future cash flows, if material.

Certificate of deposit is a non-negotiable, timed bank deposit valued at face value plus accrued interest.

Property is reported at cost if purchased or at fair value at the date of gift if donated. Depreciation is provided using the straight-line method over estimated useful lives of 5 years for furniture, equipment and leasehold improvements. Additions and improvements that have a cost of more than \$500 are capitalized.

Interest in assets of Greater Houston Community Foundation are reported at fair value. Changes in fair value of the interest of these assets are reported as other income.

Net asset classification – Contributions and the related net assets are classified based on the existence or absence of donor-imposed restrictions, as follows:

- *Unrestricted net assets* include those net assets whose use is not restricted by donor-imposed stipulations, even though their use may be limited in other respects, such as by contract or board designation.
- *Temporarily restricted net assets* include contributions restricted by the donor for specific purposes or time periods. When a purpose restriction is accomplished or a time restriction ends, temporarily restricted net assets are released to unrestricted net assets.
- *Permanently restricted net assets* include contributions that donors have restricted in perpetuity. Investment return of permanently restricted net assets is available to support activities as restricted by the donor.

Contributions are recognized as revenue at fair value when an unconditional commitment is received from the donor. Contributions received with donor stipulations that limit their use are classified as restricted support. Conditional contributions are recognized in the same manner when the conditions are substantially met.

Donated materials and services – Donated materials are recognized at fair value as unrestricted contributions when an unconditional commitment is received from the donor. The related expense is recognized as the item is used. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

Government grants, service contracts, and program service fees are recognized when the related services are provided. Amounts received but unearned are included in the statement of financial position as deferred revenue.

Estimates – Management must make estimates and assumptions to prepare financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, the amounts reported as revenue and expenses, and the allocation of expenses among various functions. Actual results could vary from the estimates that were used.

## NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following:

	<u>2015</u>	<u>2014</u>
Demand deposits	\$ 734,722	\$ 670,114
Money market mutual funds	<u>34,915</u>	<u>35,002</u>
Total cash and cash equivalents	<u>\$ 769,637</u>	<u>\$ 705,116</u>

Bank deposits exceed the federally insured limit per depositor per institution. CFC has entered into a collateral agreement with one of its depository institutions to collateralize deposits in excess of the federally insured limit with U. S. Government debt securities with a fair value of approximately \$1,800,000 at December 31, 2015.

## NOTE 3 – PLEDGES RECEIVABLE AND CONTRIBUTIONS

At December 31, 2015, pledges receivable are due to be collected as follows:

2016	\$ 51,000
2017	<u>15,000</u>
Total pledges receivable	<u>\$ 66,000</u>

*Concentrations* – At December 31, 2015, 91% of pledges receivable were due from two donors. In 2015 and 2014, two donors provided 45% and 72% of contribution revenue, respectively.

## NOTE 4 – PROPERTY

Property consists of the following:

	<u>2015</u>	<u>2014</u>
Furniture and equipment	\$ 239,947	\$ 188,998
Leasehold improvements	<u>18,464</u>	<u>5,726</u>
Total property, at cost	258,411	194,724
Accumulated depreciation	<u>(160,873)</u>	<u>(129,579)</u>
Property, net	<u>\$ 97,538</u>	<u>\$ 65,145</u>

The cost of property used in operations, but not reported on the statement of financial position because title is held by the federal grantor, was approximately \$140,436 and \$56,000 at December 31, 2015 and 2014, respectively.

**NOTE 5 – INTEREST IN ASSETS OF GREATER HOUSTON COMMUNITY FOUNDATION**

CFC is party to an agreement with the Greater Houston Community Foundation (the Community Foundation) whereby amounts deposited by CFC with the Community Foundation will be invested and held for the benefit of CFC. CFC may request grants from these funds from the Community Foundation and the funds cannot be distributed to any other party without the express permission of CFC. There are no restrictions on withdrawal and there are no unfunded commitments at December 31, 2015. The investments held by the Community Foundation are in pooled accounts and were invested for the benefit of CFC in the Pooled Income Fund at December 31, 2015 and 2014.

The fair value of the CFC’s investment in the Community Foundation reflects CFC’s share of the fair value of the underlying pooled investment portfolio managed by the Community Foundation. CFC’s share of changes in the value of the portfolio is reflected as a component of investment return. Investment management and custodial fees allocable to CFC’s investments are deducted from CFC’s share of investment return of the portfolio.

CFC’s share of the pooled portfolio with the Community Foundation was invested as follows at December 31, 2015:

Fixed-income securities	70%
Domestic equity securities	14%
Global equity securities	8%
Money market mutual funds	5%
Foreign equity securities	<u>3%</u>
Total	<u>100%</u>

Generally accepted accounting principles require that certain assets and liabilities be reported at fair value and establish a hierarchy that prioritizes inputs used to measure fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The three levels of the fair value hierarchy are as follows:

- *Level 1* – Inputs are unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the reporting date.
- *Level 2* – Inputs are other than quoted prices included in Level 1, which are either directly observable or can be derived from or corroborated by observable market data at the reporting date.
- *Level 3* – Inputs are not observable and are based on the reporting entity’s assumptions about the inputs market participants would use in pricing the asset or liability.

Assets measured at fair value at December 31, 2015 are as follows:

	<u>LEVEL 1</u>	<u>LEVEL 2</u>	<u>LEVEL 3</u>	<u>TOTAL</u>
Interest in assets of Community Foundation	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 249,582</u>	<u>\$ 249,582</u>

Assets measured at fair value at December 31, 2014 are as follows:

	<u>LEVEL 1</u>	<u>LEVEL 2</u>	<u>LEVEL 3</u>	<u>TOTAL</u>
Interest in assets of Community Foundation	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 252,138</u>	<u>\$ 252,138</u>

Fair value is based on valuations provided by the Community Foundation. CFC’s investment in the Pooled Income Fund is calculated based on the percentage of total shares in the fund held by CFC, applied to the total net asset value of the fund. This valuation method may produce a fair value that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while CFC believes its valuation method is appropriate, the use of different methods or assumptions could result in a different fair value measurement at the reporting date.

**NOTE 6 – NOTE PAYABLE**

CFC has a note payable collateralized by telephone equipment and software to be repaid with monthly principal and interest payments of \$1,159 through June 2016. The balance of the note payable at December 31, 2015 and 2014 is \$7,041 and \$19,475, respectively.

CFC has a \$550,000 revolving line of credit with a bank that is collateralized by a certificate of deposit with a face value of \$207,000, and by other assets. The line expires on September 30, 2016. Draws on the line bear interest at .5% above the bank’s prime lending rate (4% at December 31, 2015). There is an outstanding balance of \$250,000 on the line of credit at December 31, 2015.

**NOTE 7 – TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are available for the following purposes:

	<u>2015</u>	<u>2014</u>
College Bound from Birth	\$ 370,830	\$ 790,188
Parent and teacher education	52,282	68,408
Provider support (equipment improvement and teacher development)	24,797	49,500
Use in future periods for operations	30,000	35,000
Children with special needs		13,406
Scholarships		<u>2,139</u>
Total temporarily restricted net assets	<u>\$ 477,909</u>	<u>\$ 958,641</u>

**NOTE 8 – ENDOWMENT**

CFC’s endowment consists of one donor-restricted fund established to support scholarships. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Changes in endowment net assets are as follows:

	<u>UNRESTRICTED</u>	<u>TEMPORARILY RESTRICTED</u>	<u>PERMANENTLY RESTRICTED</u>	<u>TOTAL</u>
Endowment net assets, January 1, 2014	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Contribution			<u>250,000</u>	<u>250,000</u>
Change in interest in assets of Community Foundation		<u>2,138</u>		<u>2,138</u>
Endowment net assets, December 31, 2014	<u>0</u>	<u>2,138</u>	<u>250,000</u>	<u>252,138</u>
Change in interest in assets of Community Foundation	<u>(418)</u>	<u>(2,138)</u>		<u>(2,556)</u>
Endowment net assets, December 31, 2015	<u>\$ (418)</u>	<u>\$ 0</u>	<u>\$ 250,000</u>	<u>\$ 249,582</u>

CFC’s Board of Directors has interpreted the Texas Uniform Prudent Management of Institutional Funds Act (TUPMIFA) as requiring preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. As a result of this interpretation, CFC classifies the original value of gifts donated to the permanent endowment as permanently restricted net assets. The remaining portion of the donor-restricted endowment fund that is not classified as permanently restricted net assets is classified

as temporarily restricted net assets until those amounts are appropriated for expenditure by CFC in a manner consistent with the standard of prudence prescribed by TUPMIFA. In accordance with TUPMIFA, CFC considers the following factors in making a determination to appropriate or accumulate the donor-restricted endowment fund:

- The duration and preservation of the fund
- The purposes of CFC and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total investment return
- Other resources of CFC
- The investment policies of CFC

Spending Policies and Return Objectives

CFC has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by the endowment in such a manner as to preserve and enhance the net asset value. The endowment fund consists of contributions that are permanently restricted by the donor. CFC expects its endowment fund, over time, to provide an average annual rate of return of approximately 4%. Actual returns in any given year may vary from this amount.

CFC has formed an endowment investments advisory committee, substantially comprised of financial advisory professionals, to provide investment guidance for their endowment fund. Presently, the fund is managed by a community foundation’s investment advisory group with investments being structured to emphasize stable and substantial current income. To satisfy its long long-term rate-of-return objectives, CFC relies on a total return strategy in which the investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). Investments are allocated approximately 75% to fixed income and 25% to equity securities.

Distributions are determined by the formal written criteria established by CFC management with CFC’s Program Committee providing oversight concerning the process.

**NOTE 9 – GOVERNMENT GRANTS**

CFC is a party to contracts with federal, state, and local governmental agencies. Should these contracts not be renewed, a replacement for this source of support may not be forthcoming and related expenses would not be incurred. Sources of government grants are as follows:

	<u>2015</u>	<u>2014</u>
U. S. Department of Health and Human Services		
funds passed through Houston-Galveston Area Council	\$ 4,248,620	\$ 3,260,418
School districts	180,872	120,952
State of Texas	50,205	85,620
Other	<u>                    </u>	<u>15,000</u>
Total government grants	<u>\$ 4,479,697</u>	<u>\$ 3,481,990</u>

CFC receives grants from federal, state, and local governmental funding sources that require fulfillment of certain conditions as set forth in the related contracts and are subject to review and audit by the awarding agencies. Such reviews and audits could result in the discovery of unallowable activities and unallowable costs. Consequently, any of the funding sources may, at their discretion, request reimbursement for expenses or return of funds as a result of non-compliance by CFC with the terms of the contracts. Management believes such disallowances, if any, would not be material to CFC’s financial position or changes in net assets.

**NOTE 10 – EMPLOYEE BENEFIT PLAN**

Substantially all employees of CFC are eligible to participate in a §403(b) tax deferred annuity plan. Employees may elect to participate upon employment by contributing up to 15% of their salary. After three months of employment, the employee is eligible to receive an employer matching contribution, which is determined annually as a percentage of the employee's base salary. CFC's contribution to this plan totaled approximately \$51,000 and \$50,000 during 2015 and 2014, respectively.

**NOTE 11 – COMMITMENTS**

In 2012, CFC entered into a noncancelable facility rental agreement for a term of approximately ten years. Under the terms of the agreement, CFC received a total of 9 months of rent at no cost, which have been recorded as deferred facility rent and are being amortized over the life of the lease. Future minimum lease payments on the facility lease and equipment leases are payable as follows:

2016	\$ 336,359
2017	333,187
2018	348,558
2019	355,425
2020	335,361
Thereafter	<u>718,813</u>
Total	<u>\$ 2,427,703</u>

Lease expense for facility rental and equipment was approximately \$313,000 in 2015 and \$243,000 in 2014.

**NOTE 12 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through June 9, 2016, which is the date that the financial statements were available for issuance. As a result of this evaluation, no events were identified that are required to be disclosed or would have a material impact on reported net assets or changes in net assets.